

I'M SCARED OF EXCEL

(PART ONE):

A PROGRAM FOR THOSE WHO
FEEL BAD ABOUT EXCEL AND
ALSO WANT TO FEEL BETTER
ABOUT EXCEL

WHEN: TUESDAY,
FEBRUARY 19TH @3PM

WHERE: PBL BASEMENT
COMPUTER LAB

BROUGHT TO YOU
BY UNDERGRADUATE
PROGRAMS AND
WEATHERHEAD ITS

WE'LL TEACH YOU THESE COOL THINGS
FOR EXCEL FOR WINDOWS:

- EDITING MULTIPLE SHEETS SIMULTANEOUSLY
- APPLYING CONDITIONAL FORMATTING
USING DATA VALIDATION
- CREATING CUSTOM FORMATS
- WORKING WITH STYLE CELLS
- USING PROTECTION AND SHARED
WORKBOOK FEATURES
- COLOR CODING SHEET TABS